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KAMAKHYA PEMTON COLLEGE

Hiyangthang, Imphal West, Manipur-795009 Govt. Aided (No. 7(2)/26-3/2021-HE) Recognized under Section 2(f) and 12(b) of the UGC Act 1956

Internal Quality Assurance Cell (IQAC)

Kamakhya Pemton College Hiyangthang

Internal Quality Assurance Cell (IQAC), Kamakhya Pemton College, has contributed significantly for institutionalizing quality assurance strategies and processes. IQAC plans, monitors, reviews and records the processes, operations, improvements, outcomes of the college at periodic intervals.

IQAC aim to analyse the strengths and weaknesses of the college.

Vision

To promote quality and efficiency as the prime concern of Kamakhya Pemton College through institutionalizing and internalizing all the quality-enhancing and sustaining initiatives taken with internal and external support.

Objectives

- To play a catalyst role and develop strategic plans to promote consistent improvement in the academic and administrative performance of the institution.
- To promote the quality enhancement and sustenance initiatives of the institution through internalization and institutionalization of the best practices.
- To develop a well-organized methodology for internal communication, collaboration and documentation.
- To monitor the quality of all initiatives or services provided by the institution.
- To review the quality enhancement and sustenance policies taken up by institution and recommend for revision if necessary.

Functions

Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty development to adopt the required knowledge and technology for participatory teaching and learning process;
- Collection and analysis of feedback from all the stakeholders on quality-based institutional process;
- Dissemination of information on the various quality parameters of higher education to all the stakeholders:

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- Organization of workshops, seminars and conferences on quality-related themes and promotion of quality circles;
- Documentation of the various programs and activities leading to quality improvement;
- Acting as a nodal agency of the institution for coordinating quality-related activities of the institution including adoption and dissemination of the best practices;
- Development and maintenance of institutional database and documentation

Members and designation of IQAC, Kamakhya Pemton College

SL.	NAME	DESIGNATIONS
1.	Dr. W. Nimai Singh, Principal	Chairman
2.	Dr. Banaraj Houbam, HOD Biotechnology	Co-Chairman
3.	Dr. Hawaibam Romharsha Singh, Senior Asst. Prof., Zoology	Co-Chairman
4.	Dr. L. Herojit Singh, Senior Asst. Prof., Economics Department	Co-Ordinator
5.	N. Brojendro Singh, Senior Asst. Prof., Political Science	Co-Coordinator
6.	L. Nevy Singh, HOD Mathematics	Member
7.	Kh. Kheroda Devi, Senior Asst. Prof., Biotechnology	Member
8.	T. Inaocha Singh, Senior Asst. Prof., Biotechnology	Member
9.	Dr L. Pulingba Khuman, Senior Asst. Prof., Chemistry	Member
10.	Dr. M. Pramodini Devi, Senior Asst. Prof., Zoology	Member
11.	Dr. Laishram Jitendrajit Singh, Asst. Prof., History	Member
12.	Deepani Khangembam, Asst. Prof. Political Science	Member
13.	Yumnam Hemochandra Singh, Asst. Prof., Sociology	Member
14.	N. Nandakumar Singh, Lab. Asst Computer Sc.	Member
15.	L. Sunil Singh, Non-Teaching staff	Member
16.	Naorem Dainaluxmi Devi, BA 5th Sem (Manipuri Hons)	Member
17.	President, Alumni Association, KP College	Member
18.	Y. Kala Mangang, Local Stake Holder	Member
19.	Dr W. Robindro Singh, Principal SKW college	Expert
20.	Retd. Prof. Laishram Leiren Singh, Former HoD, Education, MU	Expert

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Kamakhya Pemton College: IQAC Meeting Minutes and Action Taken Report-2018 to 2023

Date of the Meeting	Agenda	Resolution	Action Taken Report
4th June, 2018	Discuss function of IQAC	It was decided to extend a request to every IQAC member to learn more about the organization's role and to move forward with plans for the college's development and advance it to the next level in the areas of infrastructure, facilities, and management in the upcoming years.	On June 15, 2018, IQAC organized a one-day Discussion Program with all faculty members, during which they had a detailed discussion about plans and development of College.
	Biometric attendance of the college staffs	It was resolved to set up Biometric Attendance Machines of all college staff as soon as possible to enhance the efficiency of the college staffs.	S. Ajit Singh, Administrative Officer, installed Biometric Attendance Machine at the Administrative Office of the college on 18th June, 2018, to enhance the efficiency of all the college staffs.
	Preparation of Academic Calendar for the year, 2018-19	It was decided to finalize the Academic Calendar preparation for the year, 2018–19 and start classes for the new academic session as soon as possible.	Principal had invited to L. Nevy Singh of Mathematics department along with other two senior faculties for the preparation of Academic Calendar, 2018-19 and final preparation was approved.
	Update Curriculum Planning	It was decided that each department's final updated curriculum planning for the 2018–19 school year must	All departments had submitted Curriculum Planning to the IQAC after taking approval from the

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		be handed to the IQAC office by June 28, 2018.	principal before deadline 28 th June, 2018.
	Update Time Table for delivery class	It was resolved that Time Table must be prepared with IQAC of the college for the academic year, 2018-19 on or before 28th June, 2018.	The principal appointed a committee consisting of three members to update the timetable for each class throughout the semester.
	Formation of Admission & Examination Committee.	It was resolved that Admission& Examination Committee be constituted with 7 members to look into the Admission and Examination issues of Kamakhya Pemton College	Admission & Examination Committee was formed in presence of Principal, IQAC Members and senior faculties of Kamakhya Pemton College.
7th August, 2018	Teacher's Day cum Fresher's Meet Celebration on 12th and 13th October 2018	It was decided that on the October 12 th and 13 th , 2018, IQAC members would conduct "Teacher's Day cum Fresher's Meet Celebration" at Leibaklei Multipurpose Hall, Kamakhya Pemton College.	On the October 12 th and 13 th , 2018, IQAC members and students conducted "Teacher's Day cum Fresher's Meet Celebration" at Leibaklei Multipurpose Hall, Kamakhya Pemton College.
	To define Vision and Mission of the college and code of conduct for Principal, Faculties members, Non-teaching staff and Students	It was also decided to form a drafting committee composed of the following individuals to define the college's vision, mission, and code of conduct for the principal, faculty, nonteaching staff, and students. 1. W. Nimai Singh, Vice-Principal	The "Vision and Mission" and the "Code of conduct for Principal, Faculty members, Non-teaching staff, and Students" were drafted by a committee that included W. Nimai Singh, Vice-Principal; L. Herojit Singh, Assistant Professor, Department of Economics; and Mr.Ahemad, Assistant Professor, Department of History.



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		 L. Herojit Singh, Assistant Professor, Department of Economics Mr, Ahemad, Assistant Professor, Department of History It was decided to send copies of the draft to each member of IQAC prior to the next IQAC meeting for review and approval. 	The principal approved the drafts after some modifications. Now, it has been uploaded to the website of the institute.
	Renovation of Mini Seminar Hall, Kamakhya Pemton College	All IQAC members decided to push the Governing Body to finish renovating the Mini Seminar Hall for smooth conduct of meetings and functions of college.	The renovation of Mini Seminar Hall, Kamakhya Pemton College was completed for smooth conduct of meetings and functions of college.
8 th October, 2018	Resolutions of last IQAC meeting.	The members of IQAC discussed resolutions of last IQAC meeting.	Read and confirmed the previous resolutions taken in the IQAC meeting held on the 7th August, 2018.
	Start of discussion of NAAC (Criteria-I to III)	Next, it was resolved that all the members of IQAC to initiate analysis of NAAC (Criteria-I to III) 1. NAAC criteria – I(Curricular Aspect) 2. NAAC criteria – II(Teaching-Learning and evaluation) 3. NAAC criteria – III(Research, Innovation and Extension).	The Principal invited to L. Nevy Singh, Assistant Professor, Department of Mathematics, Dr. Sh. Akhoikumar Singh, Assistant Professor, Department of Zoology and Dr.Banaraj Haobam, HOD of Biotechnology, to present on NAAC criteria –I(Curricular Aspect; criteria –II(Teaching-Learning and evaluation); and criteria – III(Research, Innovation and Extension) respectively and discussion was done, on the 20 th December, 2018.

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	Review of College Merit Rewards	The Members of IQAC, Governing Body and Principal jointly discussed and review the Academic Rewards for students of Kamakhya Pemton College.	There are 16 Merit Awards for students in Kamakhya Pemton College
	College Foundation cum Prize Distribution Ceremony	The decision was made for IQAC members to conduct "College Foundation cum Prize Distribution Ceremony" at Kamakhya Pemton College's Leibaklei Multipurpose Hall on October 30, 2018.	IQAC members conducted "College Foundation cum Prize Distribution Ceremony" on the 30 th October, 2018 at Leibaklei Multipurpose Hall of Kamakhya Pemton College. In this function, 16 students from different departments were awarded merit awards.
22nd January, 2019	Confirmation of last IQAC meeting's resolutions		All the members read and confirmed the previous resolutions taken in the previous IQAC meeting held on the 8th October, 2018.
	Preparation of Academic calendar for the year, 2019-20		Academic Calendar 2019-20 was updated with L. Nevy Singh, Senior Assistant Professor, Department of Mathematics as in-charge.
	Curriculum Planning (For 2019-2020)	Discussion was done with all the members present in the meeting about Curriculum Planning 2019- 20	Curriculum 2019-20 was updated with L. Nevy Singh, Senior Assistant Professor, Department of Mathematics as in-charge.
	Update Time Table	All the HODs were instructed to start preparation of Time Table for the year 2019-20	Time table-2019-20 was updated with L. Nevy Singh, Senior Assistant Professor, Department of Mathematics as in-charge.



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	Start of discussion of	Next, it was resolved that	Principal had invited to Dr. L
	NAAC (Criteria-IV to	all the members of IQAC to	
	NAAC (Criteria-IV to III)	all the members of IQAC to initiate analysis of NAAC (Criteria-IV to VI) 1. NAAC criteria –IV (Infrastructure and Learning resources) 2. NAAC criteria –V (Student support and Progression) 3. NAAC Criteria-VII (Institutional Values and Best Practices)	Pulingba Khuman of Chemistry Department, & Dr. Sh. Akhoikuman Singh, Assistant professor of Zoology Department and they had presented NAAC criteria – IV(Infrastructure and Learning resources); and criteria –V(Student Support and Progression respectively and discussion was done. NAAC criteria-VI(Governance Leadership and management) and
	AMA	PEMITON	NAAC Criteria-VII (Institutional Values and Best Practices) were also presented respectively by W. Nimal Singh, Vice- Principal & L. Herojit Singh, Assistant professor of Economics Department and discussions were done.
	Installation for Dust- Bins in the whole campus of the college	Decided that various dustbin types should be placed or maintained in the appropriate locations for the college's efficient waste management.	Various dust-bin types are installed at appropriate places for efficient waste management.
3 rd June,	Manipur University	It was decided that	Kamakhya Pemton College hosted
2019	Inter College Chess Tournament, 2019	Kamakhya Pemton College, under the direction of its Governing Body and, would host the Manipur University Inter College Chess Tournament, 2019.	Manipur University Inter College Chess Tournament, 2019 at the college from 6 th September, 2019 to 7 th September, 2019.

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	To discuss about irregularity attendance of staff	It was decided that the IQAC would be responsible to oversee the institution's academic operations and irregularities of all staffs of the college.	IQAC has been taking the full responsibility to regulate attendance of college staff regularly and to monitor academic activities of the college.
	College Programmes	Resolved that "College Foundation cum Prize distribution ceremony" was to be conducted under the supervision of IQAC.	"College Foundation cum Prize distribution ceremony" was conducted on the 25 th September, 2019 at Leibaklei Multipurpose Hall of the college.
7 th October, 2019	Web-site of the college	It was resolved to launch a college web site as soon as possible.	College Institutional Website was launched in 2019. It is available in this given website: www.kamakhyapemtoncollege.ac.i 1
	Formation of Sports and Cultural committee	It was decided to establish a Sport and Cultural Committee in the college to plan student involvement in various sports events, intercollegiate competitions, interuniversity competitions, and cultural events. At least seven people from various college stakeholders will be on this Committee.	On 18 th October, 2019, Sports and Cultural Committee was formed in presence of Principal and Senior Faculties of Kamakhya Pemton College.

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	Programmes of the college	Resolved that Faculty Training Programme to be held under the supervision of IQAC, as soon as possible.	Conducted "6 Days Training Programme on Mushroom Cultivation and Technique" from 18th September, 2019 to 22nd September, 2019 and it was organised by IQAC and Department of Biotechnology under IBT-Hub, Kamakhya Pemton College.
		"Get together function for the outgoing students of the Kamakhya Pemton College, Hiyangthang for the year (2019)" was decided to be organised by "Sports and Cultural Committee" and NSS-Units I & II.	On 25 th November, 2019, "Get together function for the outgoing students of the Kamakhya Pemton College, Hiyangthang for the year (2019)" was held, organised by "Sports and Cultural Committee" and NSS-Units I & II.
11 th April, 2020	Quarantine centre at the College and contribution for Covid Relief	It was resolved to cooperate the community by allowing to use the college campus as a Quarantine centre during Covid-19 pandemic Outbreak, Kamakhya Pemton College also decided to arrange some contributions (physical, equipment and funds) for the Quarantine centre for serving the community in need.	The Governing Body, some Teaching and non-teaching staffs and students initiated several steps for providing coordination to the Doctor's team and Volunteers of Quarantine centre, Kamakhya Pemton College, Hiyangthang. The team of also focus on making all necessary arrangements as much as possible in providing physical, mental, economic, equipment requirements of the Quarantine centre.
	•		A sum of Rs. 50,000/- was donated to the volunteers of Quarantine centre, Kamakhya Pemton College, Hiyangthang from the college Governing Body on 25-05-2020

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			On June 4, 2020, Counselling of people regarding Covid-19 related issues and distribution of face shield and sanitizer to the Quarantine Centre at Kamakhya Pemton College, by staffs of the college in collaboration with IQAC.
	Resume class in Online mode	It was resolved that Online Classes of all semester be conducted to complete the syllabus and distributed somewhat knowledge about the curricular comparing to the physical classes till receive government order to resume the normal class.	Until a government order was received to resume regular classes, all semesters' online classes were held to finish the syllabus.
	College contribution to the CM Covid-19 Relief Fund	It was also resolved to contribute a sum of Rs. 1, 00,000/- (Rupees one lakh) only to the CM covid-19 Relief Fund	On May 1, 2020, the College Governing Body, which includes the Principal, made a contribution of Rs. 1, 00,000/- (Rupees one lakh) to the CM Covid-19 Relief Fund on behalf of all Kamakhya Pemton College employees and students.
	Farewell Programme of Madam Dr. S. Aruna Devi (Principal) and S. Sorojini Devi (HOD Dept. of Political Science)	It was also resolved that IQAC and all teaching staffs should prepare for "Farewell Programme of Madam Dr. S. Aruna Devi (Principal) and S. Sorojini Devi (HOD Dept. of Political Science)"	(HOD Dept. of Political Science)" on 20th July 2020
10 th July, 2020	Well-equipped computer set up to support online learning and give students study notes.	Resolved that the Governing Body and Principal should provide Well-equipped computer set up (including printers and Internet connectivity) to all the departments to	

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	4	support online classes and give students study notes.	classes and give students study notes.
	Plastic free campus and healthy college campus.	It also agreed unanimously that all the stakeholders, staffs and students must initiate proper steps for making Kamakhya Pemton a "Plastic Free Campus" and "Clean and Healthy Campus".	Effectively successful in making Kamakhya Pemton College a "Green sustainable campus". It was verified by Directorate of Environment and Climate Change, Government of Manipur on 27th January, 2023.
,		It is also resolved that the college community should join hands together in fighting Covid Pandemic.	Kamakhya Pemton College's NSS Units I, II, and III have also been putting great efforts toward creating college campus, a "Plastic Free Campus" and "Clean and Healthy Campus".
	Preparation for Semester Exam during COVID	It was decided to hold the end-semester exam on September 2020 taking preventative measures against the COVID-19 pandemic spreading throughout the college campus. These precautions include setting up a Sanitation Booth at the entrance, providing Hand Sanitizer in each exam room, and spraying after exams every day. NSS Units and faculties were given responsibilities for the entire safety processes.	The end semester examination for BA & B.ScI, III, & V, semester 2020(May) which was held in the month of Septembers, 2020 was taken precaution measure by installing Sanitization Booth at the entry and supplying Hand Sanitizer each and every examination rooms. For every examination day, disinfectants were sprayed after the exam. NSS Units and faculties of Kamakhya Pemton College assisted in smooth functioning of semester exams and these safety measures during Covid Pandemic.

Principal
Kamakhya Pemton College,
Hiyangthang



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January, 2021	An awareness programme on CBCS to be organized by IQAC	It was resolved that IQAC should prepare an Awareness Programme on Choice Base Credit system (CBCS).	An Awareness Programme on Choice Base Credit system (CBCS) was organized on the 25 th January, 2021 at Mini seminar Hall of Kamakhya Pemton College at 1.00 PM by IQAC. In this programme, respected Principal, Dr. W. Nimai Singh was invited to deliver speech on CBCS.
	Construction of an Advanced Event Hall in the college	The college's Principal and Governing Body decided to start developing an advanced event hall and related infrastructures that could accommodate state, national and international events.	The college finished building Nongin Seminar Hall, an advanced event hall that is now used for hosting state, national, and international events. The event hall is equipped with the necessary technological and infrastructural amenities. The college also developed a well-equipped audio-visual recording room- Media Room, for assisting the academic and research related endeavours of the college.
	Development of Sport Performance for Kamakhya Pemton College.	IQAC and the Sports and Cultural Committee were given the responsibility for developing sport activities and sport performance of Kamakhya Pemton College.	A MOU was signed for the use of Club ground of United Club Organization, Kakyai on 5th April 2021, for developing sport activities and sport performance of Kamakhya Pemton College (both Staffs and Students). United Club Organization have been helping sport and external activities of Kamakhya Pemton College from this day.



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	Cross cutting issues into the curriculum	The Principal had directed to analyse Cross cutting issues into the curriculum with Dr. Sh. Akhoikumar Singh, Assistant Professor, Department of Zoology as in-charge	Dr. Sh. Akhoikumar Singh, Assistant Professor, Department of Zoology collected the portions of syllabus from all departments to integrate cross cutting issues relevant to the professional Ethics, Gender, Human Values, Environmental and sustainability
	Opening of Sociology, Home Science, and Bachelor of Physical Education and Sports Science	IQAC and Governing body discussed about the appropriate steps to be taken regarding the opening of new programmes in the college.	into the Curriculum. Three new departments of Sociology, Home Science, and Bachelor of Physical Education and Sports Science were opened from the Academic Session, 2021-22 at Kamakhya Pemton College, Hiyangthang.
1 st October, 2021	Disable friendly campus	The members present resolved in requesting the Governing Body for taking up appropriate steps for making a disable friendly campus.	The concrete flooring and the Brick Topping of KP College Inner Road was completed. This initiative focuses on making the campus a friendly campus for differently abled persons that aimed to provide easily accessible, smooth and continuous pathways around the college. Walking Ramps are installed at appropriate areas of the college.





Review of Mechanism of Feedback Collection		Mechanism of Feedback collection from teachers, parents, and students of Kamakhya Pemton College were reviewed from time to time. And Feedbacks from different stakeholders have been systematically collected by the college.
Review of Colleg Infrastructures for hosting National ar International events.	or Governing Body were	Two well-equipped Event Halls, Audio- Visual Recording Studio, Projectors, Two Smart Classrooms and Internet connectivity were developed. A MOU was also signed between Kamakhya Pemton College, Hiyangthang and Centre for Peace Education, Manipur on 8th December, 2021 for taking academic initiatives and projects at National and International level.
	AMONTHAND SERVER	The College Guest House has all necessary equipment for hosting distinguished experts to the college campus for scholarly and research purposes, primarily for conferences, workshops, and seminars.
Student and Facult Exchange for Research and Study		MOU was signed between Kamakhya Pemton College and TS Paul Manipur Women's College, Mongshangei, Imphal West Manipur on 5th January 2022. The MOU focused on Student and Faculty Exchange for Research and academic activities.



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Review of Departmental	Notified all the	For the sake of coordination and
Minutes and its Documentation	Departments for review and documentation of departmental minutes, with IQAC and S. Ajit Singh, Senior Asst. Prof., Geography as in-charge.	transparency, the college began to take departmental minutes of all programs and activities more seriously. To provide proof of the work completed by each department, documentation for all departmental programs and activities are preserved.
Mentor-Mentee System	All the members	Mentor-mentee system is
for all Departments	unanimously decided that all Departments of Kamakhya Pemton College should adopt Mentor-Mentee System effectively. IQAC was given full responsibility for reviewing the whole process. It aimed at bringing out the best from the students and analysing the grievances of students.	successfully implemented in all Departments of Kamakhya Pemton College to accelerate the Academic Performance from 2022 August onwards.
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Domestin C	CAN AND SEL	W 11 P C P C
		Kamakhya Pemton College Central Library was fully renovated with
and the second s	The state of the s	proper reading spaces, lightings,
and Purchase of books.	Purchase of books, according to the new syllabus, courses and programmes.	books and digital technologies.
	Mentor-Mentee System for all Departments Renovation of Kamakhya Pemton College Central Library	Minutes and its Documentation Departments for review and documentation of departmental minutes, with IQAC and S. Ajit Singh, Senior Asst. Prof., Geography as in-charge. Mentor-Mentee System for all Departments All the members unanimously decided that all Departments of Kamakhya Pemton College should adopt Mentor-Mentee System effectively. IQAC was given full responsibility for reviewing the whole process. It aimed at bringing out the best from the students and analysing the grievances of students. Renovation of Kamakhya Pemton College Central Library and Purchase of books, according to the new syllabus, courses and

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Renovation of Leibaklei Memorial Hall, as a preparation relation to VAC for NEP-2020 Courses Every member in presence made the resolution to renovate Leibaklei Memorial Hall. The members want renovations to ensure that the college's VAC programs smoothly. Additionally, the Principal assured complete these renovations as quickly as possible.

The renovation of Leibaklei Hall was completed on the month of August 2022.

Most of the spaces of Leibaklei hall has been used productively for the presentations and interaction related programmes of Value Addition Courses, NEP 2020.

SOP(standard operation procedures) of the college

Dr. L. Herojit Singh, Senior Asst. Prof., Economics, Dr.Romharsha Hawaibam. Assistant Prof., Department of Zoology, and N. Brojen Singh, Assistant Professor, Dept. of Political Science were instructed for developing Standard Operating Procedure (SOP) of Kamakhya Pemton College.

Standard Operating Procedure (SOP) of Kamakhya Pemton College was developed for the smooth functioning of the college by a team consisting of Dr. L. Herojit Singh, Senior Asst. Prof., Economics. Dr. Romharsa Hawaibam, Assistant Prof., Dept of Zoology, and N. Brojen Singh, Assistant Professor, Dept. of Political Science.

Constitute New College Committees/ Cells: Eco-Club, Local Purchasing Committee, Grievance and Redressal cell. Research Development Cell. Career Counselling and Guidance Cell, Scholarship and SC/ST/ OBC Cell. Library Development Committee, Construction Committee and Academic Council.

In Collaboration with the Governing body. Principal and senior staffs decided to form Eco-Club, Local Purchasing Committee, Grievance and Redressal cell, Research & Development Cell, Career Counselling and Guidance Cell. Construction Committee and Scholarship and SC/ST/ OBC Cell, Library Development Committee and Academic

Eco-Club, Local Purchasing Committee. Grievance and Redressal Cell, Research & Development Cell. Career Counselling and Guidance Cell, and Scholarship and SC/ST/ OBC Cell, Construction Committee, Library Development Committee Academic Council are formed, for more efficient working and progress of the college, in presence of Principal and Senior Faculties of Kamakhya Pemton College.

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		Council for Kamakhya Pemton College.	
	Establishment of College Health Aid Room	IQAC and the Governing body were given the responsibility for establishment of College Health Room for providing the emergency health services to Kamakhya Pemton College	College Health Aid Room was established on 21st February, 2022. With Dr. Hijam Wilson Singh as Medical Officer. A MOU was signed between Kamakhya Pemton College and Dr. Hijam Wilson Singh, Medical Officer, for providing emergency health services of Kamakhya Pemton College.
7 th April, 2022	Resolutions of the previous meeting	All the members present discuss the resolutions of previous IQAC Meeting, held on the 3 rd January, 2022.	Read and confirmed the previous resolutions taken in the IQAC meeting held on the 3 rd January, 2022.
	Preparation of Academic Calendar, 2022-23	Resolved that IQAC would take the responsibility for preparation of Academic Calendar, 2022-23	Academic Calendar for the year 2022-23 of Kamakhya Pemton College, Hiyangthang was prepared and released with approval from the Principal
	Reconstitute former committees: IQAC, Admission & Examination Committee, Sports & Culture committee.	present in the meeting, the principal, and the IQAC	IQAC, Admission & Examination Committee and Sports & Culture Committee, were reformed by IQAC and Principal in the presence of senior faculty members of Kamakhya Pemton College.

Principal Kamakhya Pemton College, Hiyangthang



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	To define functions of all Cells and Committees of Kamakhya Pemton College	responsibilities of Kamakhya Pemton College's Cells and Committees was assigned to IQAC and Senior faculties of the college.	IQAC, under the guidance of our esteemed Principal, drafted the functions of various committees/cells of the college and it was approved by the Principal.
	World Environment Day, 2022	All the members present in the meeting resolved to take up necessary initiatives for the observation of World Environment Day, 2022	Observation of World Environment Day, 2022 was organized by Botany, Eco-Club, and NSS-Units on the 5 th June, 2022, at Kamakhya Pemton College.
1st June,	Akhil Bhartiya Shiksha	IQAC was given	3 Days Educational Summit
2022	Samagum	responsibility for taking appropriate initiatives for 3 Days Educational Summit" (Online), Akhil Bhartiya Shiksha Samagum organised by The Ministry of Education along with the University Grants Commission (UGC) and Banaras Hindu University (BHU), Varanasi, Uttar Pradesh, from 7th to 9th July 2022.	(Online) Akhil Bhartiya Shiksha Samagum organised by The Ministry of Education along with the University Grants Commission (UGC) and Banaras Hindu University (BHU), Varanasi, Uttar Pradesh, from 7th to 9th July, was successfully participated by all the faculties and students of the college through online mode, with significant efforts from IQAC. This
	Observation of International Yoga Day, 2022	Department of Physical Education and Sports Sciences along with, NSS Units I. II, III & IQAC were given responsibility for observation of International Yoga Day, 2022.	"International Yoga Day Observation" was held in 21st June 2022 by Department of Physical Education and Sports Sciences (PESS), NSS Units I. II, III & IQAC, Kamakhya Pemton College, at Leibaklei Memorial Hall.

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Nesha Mukt Bharat Abhiyaan	IQAC, NSS Unit-I, II and III were tasked for observation of Nesha Mukt Bharat Abhiyaan	Nesha Mukt Bharat Abhiyaan was observed by students, and staffs of Kamakhya Pemton College on 12 th August, 2022 at Kamakhya Pemton College. Every participating student and faculty member committed to eradicating drugs from their home, neighbourhood, college, district, and state.
Statue of Smt. Th. Pemton Devi (Founder of Kamakhya Pemton College) & Inauguration of College Guest House and New Class Room Building, South Block of the college	It was decided to insist the Governing Body on taking immediate steps for the finishing the construction of the College Guest House, Statue of "Smt. Th. Pemton Devi (Founder of Kamakhya Pemton College)" and New Class Room Building at Southern side of the college.	Construction of College Guest House, Statue of "Smt. Th. Pemton Devi (Founder of Kamakhya Pemton College)" and New Class Room Building at Southern side of the college was completed and inaugurated on the 15th June, 2022 by Shri Th. Basanta Kumar Singh (Hon'ble Minister of Education, Law and Legislative Affairs, Govt. of Manipur), Smt S Kebi Devi (Hon'ble MLA), Professor M. Iboton Singh (Retd. Prof Economics and Dean, School of Social Sciences, MU), Prof. S Jibonkumar Singh (Director, College Development Council, Manipur University)
Observance of National Sports Day, 2022	Department of Physical Education and Sports Science (PESS) was tasked for the observation of National Sports Day, 2022	National Sports Day, 2022 was observed at the Kamakhya Pemton College on the 29th August, 2022 by Department of Physical Education and Sport Science, Kamakhya Pemton College, Hiyangthang.



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	Visit to Old Age Home- Kumbi, as proposed by senior faculties of the college.	IQAC were tasked for organizing a visit to Old Age Home, Kumbi, along with the faculties of the college.	A team of IQAC and Senior Faculties of Kamakhya Pemton College visited Old Age Home, Kumbi on 3 rd August, 2022.
	Departmental Profile of all Departments of Kamakhya Pemton College	The second secon	All departments discussed and submitted their Departmental Profile to the IQAC on 5 th August, 2022.
	Teachers' Day celebration 2022	Student Representatives, Sports and Cultural Committee and IQAC were given responsibilities for conduct of "Teacher's day, 2022"	"Teacher's day, 2022" was organized by Students, in Collaboration with Sports and Cultural Committee, IQAC on the 16th September, 2022 at the Leibaklei Memorial Hall.
8 th Septemb er, 2022	Fresher's meet 2022	Student Representatives, Sports and Cultural Committee and IQAC were given responsibilities for conduct of "Fresher's meet 2022"	"Fresher's meet 2022" was organized by Students, in Collaboration with Sports and Cultural Committee, IQAC on the 19th September, 2022 at the Leibaklei Memorial Hall, Kamakhya Pemton College.
	One Week Tree Plantation Programme		
	Observance of NSS day, 2022	NSS Unit I, II &III and IQAC were given task for conducting the observation of NSS Day, 2022	Observance of NSS day, 2022 was jointly organized by NSS units I, II & III of the college in coordination with IQAC on the 24 th September, 2022.



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Induction Programmes: LOCF- Learning Outcome-based Curriculum Framework - Choice Based Credit System.	Academic Council, Admission and Examination Committee along with IQAC were given responsibility for Induction Programmes of 2022-23. All Departments were notified for the same.	Induction programme for all the newly admitted students under LOCF was conducted by each departments of the college starting from 7th October, 2022 to 14th October, 2022
Participation of Kamakhya Pemton Students in various Sports Tournaments	Department of Physical Education and Sports Science(PESS) were tasked to participate in A.Pratap Singh Memorial Manipur University Inter-College Football Tournament 2022-23.	Kamakhya Pemton College Participated at the "A.Pratap Singh Memorial Manipur University Inter- College Football Tournament 2022- 23", held from 8 th October to 24 th October 2022, organized by Moirang College, Moirang
	Department of Physical Education and Sports Science were tasked to participate in "Manipur University Inter College Basketball Tournament 2022-23".	Kamakhya Pemton College participated at "Manipur University Inter College Basketball Tournament 2022-23, held on 23 rd October 2022", at Pravabati College, Mayang Imphal.
	Department of Physical Education and Sports Science were tasked to participate in "N. Surendra Singh Memorial Manipur University Inter College Best Physique (M) Competition 2022-23".	Kamakhya Pemton College participated at "N. Surendra Singh Memorial Manipur University Inter College Best Physique (M) Competition 2022-23", held on 17 th November, 2022 at Standard College, Kongba

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	Department of Physical	Kamakhya Pemton College
	Education and Sports	participated at "Manipur University
	Science were tasked to	Inter College Weight Lifting
	participate in "Manipur	Competition 2022-23", held on 21st
	University Inter College	November, 2022 at Standard
	Weight Lifting	College, Kongba
	Competition 2022-23".	conge, nongou
	Department of Physical	Kamakhya Pemton College
	Education and Sports	Participated in "Manipur University
	Science were tasked to	Inter College Softball (M/W
	participate in	Tournament, 2022-23", held on 2nd
	Water Callery C. Al. 11	December 2022 at Biramango
	"Inter College Softball	College, Sawongbung.
	(M/W) Tournament, 2022-	
	23". EMTO.	
Zoology Department	Department of Zoology and	On the 21st November, 2022, "One
and their purposed	IQAC proposed for "One	Day Workshop on Augmentation of
program on "One Day	Day Workshop on	Fish Production in Manipur" was
Workshop	Augmentation of fish	organized by Zoology Departmen
Augmentation of fish	product in Manipur" in	and IQAC in coordination with the
product in Manipur"	Kamakhya Pemton	Directorate of Environment and
	College.	Climate Change (DoE & CC)
A A	NETE/6/	Government of Manipur, a
	1	Kamakhya Pemton College.
Deserting CD 1919 1	TOTAL TRANSPORT	
		"Observance of Constitution Day of
Science and their		India" was organized by Politica
		Science in collaboration with IQAO
	No. 45 Page 12	on the 26th November, 2022 as
Constitution Day of		directed by the Director o
India"	College.	University and Higher Education
		Govt. Of Manipur, at Kamakhya
		Pemton College.



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	Dept. of Sociology, History and their purposed program on observation of Nupi-Lan Day of Manipur.	Dept. of Sociology, History and IQAC were tasked for observation of Nupi-Lan Day of Manipur.	"One day invited lecture programme on Nupi-Lan and Women empowerment in Manipur" was organized by Department of History and Sociology in collaboration with IQAC on the 10 th December, 2022 at Kamakhya Pemton College.
11 th January 2023	College Week 2023	Sports and Cultural Committee were tasked for organising "College Week 2023"	College Week 2023 was organised under the theme-"Symbol of youth and Unity" at the college from 14th February, 2023 to 20th February, 2023 and it was organized by the Sports & Cultural committee, Kamakhya Pemton college, Hiyangthang
	Awareness of Library Resources	IQAC and College Library Committee were tasked for providing awareness for use of Library Resources	One day Orientation Programme on "Maximizing the used of Library Resources on 27th February, 2023 organized by the College Library Committee, Kamakhya Pemton College, Hiyangthang. In this Programme, Prof. Ch. Ibohal Singh, HOD Library & Information Science Manipur University and H. Rajendra Singh, Scientist Library & Information Science, NELIET Akampat were present.



	Department of Manipuri and purposed program on one day seminar on Manipuri Literature.	and IQAC were tasked for	One day Seminar on "Manipuri Literature, Folklore and Culture" was held on 04-03-2023 at Mini-Seminar Hall and it was organized by the Department of Manipur and IQAC Kamakhya Pemton College, Hiyangthang. In this seminar, Professor S. Sanatombi Devi, former Vice-Chancellor in-charge, Manipur University and Professor M. Mani Meitei, Former Dean,
	Department of Home science and purposed Training Programme on Baking.	Home science were tasked	school of Humanities Manipur university were also present. 3-Days workshop cum Training programme on "Master the Arts of Baking" was conducting for 6th April, 2023 to 8th April, 2023 at Department of Home Science, Kamakhya Pemton College Hiyangthang.
5 th April 2023	Faculties Development Programme for Non- Teaching and Teaching Staffs.	IQAC was given responsibility for organising Faulty Training initiatives.	With approval from the College Principal, some of the faculties of Kamakhya Pemton College were trained at NIELIT, Akampat, from 7th June to 13th June, 2023. 5 Days Training Programme on "Exploring the Computer Basic Office Tools" was held on 2nd May



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			to 6th May,2023 Organised by Department of Computer Science and IQAC, at Kamakhya Pemton College.
		ACM T	7 Days Faculty Development Programme on Moodle LMS was held from 17 th Oct to 23 rd October 2023, at Kamakhya Pemton College, Organised by Department of Computer Science and IQAC, Kamakhya Pemton College, sponsored by Directorate of University and Higher Education, Government of Manipur.
	Academic Calendar, Holiday list and Curriculum 2023-24	IQAC was given the responsibility for review of Academic Calendar, Holiday list and Curriculum 2023-24	
	NAAC Criteria wise Progress Report and Assessment	IQAC members and Principal of Kamakhya Pemton College discussed the progress of NAAC Preparation.	The progress is for NAAC preparation was found satisfactory and decided expected timeline for IIQA Submission. All the HODs are informed to pay more emphasis in all necessary documentations to accelerate NAAC Accreditation Process.
17 th April 2023	Programme(s) on NAAC Accreditation and Assessment.	IQAC was tasked for conducting Workshop (s)/ Programme (s) on NAAC Accreditation	On 18th April, 2023, IQAC Members got an opportunity for hosting "One day National Level Workshop on NAAC Assessment and Accreditation" at Kamakhya Pemton College, under the guidance of Directorate of University and Higher Education, Government of Manipur.

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		Dr Priya Narayanan, Assistant Advisor, NAAC Bengaluru was the Resource Person of the workshop. The Principals along with Five Teaching Staffs of 18 (Eighteen) Government and Government Aided Colleges of Manipur attended the Workshop.
Development of English Communication & Personality Development skills (for students and faculties).	IQAC was given responsibility for Development of English Communication & Personality Development skills for the students and faculty	A MoU sign between Kamakhya Pemton College and Thoi Overseas Opportunity Services' Pt. Ltd. for imparting on English Communication & Personality Development skills to the students and faculty on the 6 th April, 2023. A 20 Days certificate Course is held starting from 24 th April 2023.
Organization of 41st College foundation day and Prize awarding ceremony	IQAC and Sports and Cultural Committee were given responsibility for the conduct of "41st Foundation Day & Prize Awarding Ceremony 2023"	"41st Foundation Day & Prize Awarding Ceremony 2023" for the outstanding outgoing students of Kamakhya Pemton College was held on the 31st March 2023
Collection of documents the documents of all faculty of their participation in different seminars/workshops/Par per Publications etc.	IQAC was tasked for collection of all documents of all academic faculties	IQAC of Kamakhya Pemton College has been collecting all updated academic documents for all staffs from time to time.



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4 th May 2023	Relief Camp at Kamakhya Pemton College (from 3 rd May Incident of 2023)	The Governing Body and all the student, employees and committees and cells were requested for giving assistance to the Relief Camp as much as possible.	All possible Assistances (Physical, Mental and Fund), Trainings, Awareness, Motivational Programmes were provided to the inmates of the Relief Camp.
17 th June, 2023	132 nd Patriots Day Observation, 2023	IQAC was tasked for observation of 132 nd Patriots Day Observation, 2023	132 nd Patriots Day Observation was held on 13 th August, 2023 at Kamakhya Pemton College.
	Swachhata hi Seva Pakhwada	NSS I, II and III were tasked for organising Cleanliness Drive at Kamakhya pemton College.	One Day Cleanliness Drive as a Part of "Swachhata hi Seva Pakhwada" was held on 30 th Sept 2023, in and around Kamakhya Pemton College.
3rd October 2023		ANGTHA SENE	
	NAAC Criteria-wise progress report.	All the in charges and members related to NAAC Preparation are invited to discuss the progress of NAAC Preparation. All the Members decided to take up necessary initiatives for IIQA Submission of the college.	HOA S-L-'-' C NAAG

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		Directorate of University and Higher Education, Government of Manipur.
	PEMTOVO	Dr. Rangitabali Waikhom, IAS, Director, Directorate of University and Higher Education, Govt. of Manipur; P. Shantikumar Singh, MCS, Additional Director, Directorate of University and Higher Education, Govt. of Manipur and Dr. N Ajith Singh (OSD) University and Higher Education, Government of Manipur were present in the Lecture Program as Resource Persons.
CAMA		The Principals along with all Teaching and Non-Teaching Staffs and Students attended the Program.
The Manipur University Inter College Volleyball Tournament (M & W) 2023-24 to be hosted at Kamakhya Pemton College	The Governing Body and Department of Physical Education and Sports Science were given responsibilities for the smooth conduct of The Manipur University Inter College Volleyball Tournament (M & W) 2023-24.	All the necessary arrangements are done and "The Manipur University Inter College Volleyball Tournament (M & W) 2023-24" started from 25th October 2023, at Kamakhya Pemton College Hiyangthang.
Department of History, Sociology and their purposed programme Two Day International Seminar on Non Violence.	Department of History, Sociology and IQAC were tasked for organising Two Day International Seminar on Non Violence	"Two Day International Seminar on Non Violence and its relevance in the Contemporary World: Understanding History and Redefining Future" was held on 30 th to 31 st October 2023, Organised by Department of History, Sociology



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		and IQAC Kamakhya Pemton College.
Department of Botany and their purposed		National Pollution Day 2023 was observed on 2 nd December, 2023. at
programme Observation		Kamakhya Pemton College,
of National Pollution		Hiyangthang, Organised by
Day 2023.	2023.	Department of Botany and IQAC
Department of Political Science and their purposed programme on Voter Education.	Department of Political Science and IQAC were tasked for conducting a programme on Voter Education.	Department of Political Science and IQAC got the opportunity for hosting "Systematic Voter's Education and Electoral Participation (SVEEP)" for upcoming Parliamentary Lok Sabha Election on 4 th December, 2023, at Kamakhya Pemton College, under the sponsorship of Electoral Registration Office, Government of Manipur.